



AVAILABILITY OF EMPLOYEES FOR INFORMATION DISSEMINATION

Magdalen College is required to designate an employee or group of employees to assist enrolled or prospective students in obtaining all of the information specified below. If the college has designated one person for an area of responsibility, that person shall be available, upon reasonable notice, to any enrolled or prospective student throughout the normal administrative working hours of 8:30 am – 5:00 pm. If more than one person, or an entire office, is designated, their combined work schedules have been arranged so that at least one of them is available, upon reasonable notice, throughout the normal administrative working hours listed.

EMPLOYEES AVAILABLE FOR INFORMATION DISSEMINATION

Financial Assistance Information: Financial Aid – (603) 456-4136

Institutional Information: Office of the President – (603) 456-2656

Campus Security and Crime Statistics: Student Life - (603) 456-4140

Completion and Graduations Rates: Registrar – (603) 456-4100

Admissions/Readmissions: Admissions – (603) 456-4144

Accreditation, Approval, and Licensure of Institution and Programs: Office of the President – (603) 456-2656

Employee Information: Human Resources – (603) 456-4144

Health Records Requirements: Student Life – (603) 456-4140

International Students: Admissions – (603) 456-4144